

# International Business Intern

## Description

Write a brief paragraph on why your business is the right place for a student to begin their career. What sets your company apart? (See internship ads from Google for ways to write PDs that appeal to Gen Z.)

Company is looking for an International Business intern. The student filling this position will learn more about (X,Y,Z) and make an impact on our business by contributing directly to (A,B,C). Don't forget to include expected number of hours per week, duration of internship, and whether or not it's paid.

## Responsibilities

- Translate or create content for the web, social media and print
- Correspond through Skype and email with international business partners
- Research projects and partners local to the region
- Conduct analysis of the international markets to evaluate penetration and identify opportunities
- Work with staff to develop business plans, funding and marketing strategies
- Research economic needs in world's developing communities
- Directing telephone inquiries from exporters regarding trade requirements, regulations, documentation, country issues, commodity classification, etc. Attend meetings with local businesses to assess exporting needs
- Utilize various software components to analyze import/export data
- Audit transactions related to import/export and NAFTA
- Maintenance of trade reference resources

## Requirements

Applicants should be Junior or Senior level International Business majors who are proficient in Microsoft Office applications such as (1,2,3...), and have proven ability to speak and write (list required languages). Attention to detail, the ability to multi-task and excellent communication skills are all essential to this position.

## Majors

International Business, Business Management or a related field, etc.

## Instructions for Applying:

Ex. include an email address to send applications to or a link to your company's career page.

## Company Contact Information:

Include the email address, phone number, and website applicants should use to contact you with questions.