

Scheduling an Appointment Online through MavConnect

College of Business

- 1. Go to https://mankato.mnsu.edu/
- 2. Scroll down and click on Current Students



3. a) Find "MavConnect" (under the MavLife ad) and click on the purple box; b) Log in using your StarID and Password



4. Your default page should be "My Success Network" (if it isn't, you can go to the top left lines on your page to find that option); scroll down and find "Your Services." Look for the College of Business—Advising for Undergrads and click Schedule.



5. Select "Advising: Group Session" and then click continue.

t Schedule Appointment								
College of Business- ADVISING for UNDERGRADS								
RUSINES What do you need help with?								
Academic planning	Academic Warning/Probation							
Add/change major or minor	Advising: Group Session							
Add/change major or minor	Advising: Group Session							

6. Search for the dates/times listed in the e-mail using the calendar feature, make sure "Show group meetings" box underneath the calendar is selected—-Group Advising Sessions have people icons in the schedule slot. Select the date you want and click continue.

hat day and time works for you?								
03-04-	2019		\rightarrow		03-2	5-2019	Show: Group sessions only	
							Wednesday, March 13	
\leftarrow	\leftarrow March 2019 \rightarrow				\rightarrow			
Su	Мо	Tu	We	Th	Fr	Sa	○ 11:00 am - 12:00 m ♣ Morris Hall Room 209	
					1	2		
3	4	5	6	7	8	9	Thursday, March 14	
10	11	12	13	14	15	16	_	
17	18	19	20	21	22	23	8:30 am - 9:30 am Armstrong Hall Room 214	
24	25	26	27	28	29	30		
31							Friday, March 15	

8. Confirm information, feel free to leave blank and click confirm.

Linda Meidl Student Relations Coordinator for College of Business	
Does this look correct?	
Date and Time Monday, March 18 8 30 am – 9.30 am	Reason for Visit Registration / Class Schedule <u>change</u>
Location Amstrong Hall Room 214 AH Room 214	If you want, tell us a little bit about what's going on so we can help

9. You should then receive a confirmation message. Seats are limited in each session. Please contact the COB Student Center if you have any questions or need further assistance: 507-389-2963.



Reason for Visit Registration / Class Schedule